

**LOCAL STRATEGIC PARTNERSHIP  
HEALTHIER COMMUNITIES EXECUTIVE (HCE)**

**MINUTES OF THE MEETING HELD  
ON 8 MAY 2006**

**Present:** Please see attached

**Apologies:** Please see attached

**1. Minutes of the meeting held on 17 January 2006 – HCE02/06/01**

1.1 The minutes of the meeting were agreed.

**2. Matters arising**

Local Authority Strategic Review

2.1 Sharon Yepes-Mora advised that she had met with Paul Roberts, United Utilities plc, to discuss the Local Authority Strategic Review and that she would be meeting again with him shortly.

Smoking Cessation & Tobacco Control

2.2 Kishor Padki advised that Parliament has agreed to a ban on smoking in public places which will be enforced in Summer 2007. Thurrock's current level of smoking is 26.7% of 15-75 year olds who had their smoking status recorded by GP practices<sup>1</sup>. Thurrock PCT's target is to reduce smoking cessation to 20% of the population by 2010. The PCT is currently on track to achieve the 2006/07 target for smoking and tobacco control.

2.3 Thurrock PCT and SEPT are planning to make their respective workplaces smoke free by December 2006. Funding has been allocated from health for tobacco control to target workplaces, areas of deprivation and further support smoking cessation. The PCT is in discussion with local authority Chief Officers to take this forward.

**3. Refreshed Community Strategy**

Strategic Themes and Objectives

3.1 Janet Hunter advised that at the LSP Board meeting in February, the LSP Board supported the re-drafting of the ASPIRE themes as part of the development of the refreshed Community Strategy. Angela Birch advised that the original themes and objectives have been refined and there is now 3 proposed high level strategic themes and 12 high level strategic objectives for consideration. These were shared with members and reflected the comments received so far including the Sustainable Communities programme board and the LAA Steering Group. Other Programme Boards are currently being consulted and it is anticipated that these will be presented to the LSP Board on 18 May for agreement. Angela sought agreement in principle from HCE members to the strategic themes and objectives.

3.2 Recognising the high level approach members stressed the importance of linking these themes and objectives with each of the LAA blocks at an early stage to ensure that the

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<sup>1</sup> - Figure at 31.3.06 and drawn from a total of 30 GP practices in Thurrock.

objectives are robust and deliverable. In addition, concern was expressed around community development. All partners have expressed their commitment to this theme, however, it is not seen as a service area and is not visible in the document. This theme requires more explicit inclusion in the objectives and resources and implementation plans need to be developed to support this. It was noted that a network had been established focusing on community development with some funding resource provided from the Public Sector Agreement. The aim is to bring together community developments from all agencies to further progress this area.

- 3.3 Members agreed in principle with the strategic themes and objectives. However, it was noted that SO4 required an amendment reading ‘...and address...’. LSP Board agreement was also required to enable the Healthier Communities Executives workplan to move forward. It was considered that due to the delay in the LSP Board agreeing the strategic themes and objectives, this was hindering the development of the HCE workplan..

#### Timetable

- 3.4 Angela Birch updated members on the timetable for the refreshed community strategy and LAA. The LSP Board will consider the strategic themes and objectives at their meeting on 18 May. Programme Board Chair's will be advised of the outcome and the strategic themes and objectives will then form part of the refreshed Community Strategy consultation to commence in July.
- 3.5 In parallel to this, the development of the LAA will flow from the Community Strategy with high level outcomes being agreed in June/July. Specific outcome measures for each high level outcome plus robust performance measures will need to be developed. The first draft of the LAA will be submitted to government office in September 2006, with final sign off in February 2007.
- 3.6 David Jones advised that as soon as agreement of the high level outcomes is reached, programme boards will be made aware of their respective lead element and/or cross cutting strategic objectives. Janet asked that a project plan is developed, setting out each process and how they contribute to achieving the community strategy and LAA, in advance of meetings.

**Action: Angela Birch, David Jones**

#### **4. Update on Collaborative Working for an Active Thurrock**

- 4.1 Colin Brown presented the outcomes of the joint PCT/TBC event held in February focusing on physical activity. The event was chaired by Chris Paley, Director of Community Wellbeing, Thurrock Borough Council. This event was the beginning of a joint planning process engaging local stakeholders in developing local plans for physical activity. Colin highlighted the short and long term recommendations arising from the event. HCE members were invited to support the development of the Active Thurrock strategy and supporting action plan.
- 4.2 HCE members acknowledged the good work that is being taken forward in this area and supported the proposals to develop the strategy and action plan. However, it was noted that the most vulnerable people will be living in social housing and we need to work in partnership to ensure all groups are enabled to participate in activities. The strategy needs to ensure that work being taken forward as pilots is underpinned and that links are made across the LSP eg. Children & Young Person's Partnership and the extended schools programme. In addition, the majority of green spaces in Thurrock is green belt, with the nearest located in Langdon Hills where the only access is via car. There are also a number

of areas in Thurrock that has no green space available eg. Purfleet, and this needs to be borne in mind in the housing planning process. The safety of people should be paramount to considering this.

- 4.3 It was agreed that progress would be reported back at the next meeting. A copy of the full event report is attached for reference.

**Action: Grant Greatrex**

## **5. Update on development of HCE workplan – HCE02/06/02**

- 5.1 Colin Slasberg, Chair of the HCE Co-ordinating Group, set out the co-ordinating group's view of the remit of the group and presented the progress achieved to date. A number of recommendations were made for consideration and agreement by HCE members. Colin reported that the group had met twice. The view was that the remit of the co-ordinating group was to develop the 3 year action plan for delivering the HCE's contribution to the Community Strategy and the Local Area Agreement. Difficulties were occurring in developing the workplan due to the lack of agreement by the LSP Board to the strategic themes and objectives.
- 5.2 However, the group agreed that reducing health inequalities was an area that would fall to the HCE. A scoping paper had therefore been developed looking at this theme. It identified the areas where the HCE would take the lead, and other cross cutting activities relating to the other LSP programme boards. It is proposed that equivalent approaches be developed in relation to other objectives the HCE will be responsible for. In developing this paper the co-ordinating group formed the view that a delivery group would also be required to manage this agenda. This group would have a broader remit than the Healthy Living Partnership. This group would also address the partnership elements of delivering the Choosing Health agenda.
- 5.3 Members noted that it is important that the indicators developed for reducing inequalities link into the targets of the LSP. The rationalisation of existing delivery groups may also need to be considered. The LSP will monitor the high level indicators ie. stretch targets, with other indicators monitored by the HCE/other programme boards as appropriate.
- 5.4 Janet Hunter noted that a decision on the strategic themes and objectives is urgently required by the LSP Board as without this, the development of the HCE workplan could be delayed. Further work is needed to develop the HCE sub-structure to enable the delivery of its objectives. HCE members agreed the recommendations as stated in the paper. The co-ordinating group were also asked to consider the governance structure for the HCE taking account of the governance arrangements being developed by the Transitional Joint Partnership Board.
- 5.5 It was agreed that a draft workplan and governance structure would be presented to the HCE at their next meeting.

**Action: HCE Co-ordinating Group**

## **6. Thurrock PCT Strategic Services Development Plan (SSDP)**

- 6.1 Sharon Yepes-Mora informed members that the formal consultation on Thurrock PCT's SSDP had begun today and concludes on 7 August 2006. The consultation document is currently being distributed to all stakeholders and members were provided with a copy for reference.

- 6.2 A number of awareness raising events were being scheduled across Thurrock and in supermarkets. These will be taken forward by Ngage. The PCT is also working with Thurrock Community & Voluntary Services with a view to holding a number of focus group events for hard to reach groups. A report on the outcomes of the consultation will be presented to the PCT Board at the end of August. A strategic outline case is also being developed and the outcomes of the consultation will further inform its development. This paper will be submitted to the September PCT Board for agreement. It was agreed that the dates of the listening exercises will be circulated to members as soon as confirmed.

**Action: Sharon Yepes-Mora**

## **7. Health & Wellbeing Plan: Promoting Healthier Communities and Reducing Health Inequalities – Paper tabled**

- 7.1 Kishor Padki presented the above entitled discussion paper. He advised members that this paper is the first stage in developing a Health and Wellbeing Plan for Thurrock and that further research is required to develop the thinking. A joint consultative workshop is being held on 30 June between Thurrock Council and Thurrock PCT. The aim of the workshop is to inform the further development of the Plan and inform its delivery over the next 3 years. HCE members have been invited to attend. Chris Paley advised that this plan will build on the plans already developed by partner organisations and pull together key areas of activity, identifying and consulting on any gaps in service provision and agreeing the way forward.
- 7.2 Members commented that the paper was too general and required more detailed information including key target areas. In addition, that there needs to be a relationship with the delivery groups and reducing inequalities and in this in turn should link back into the Local Area Agreement (LAA). Chris Paley advised that this paper is high level and that the more detailed information will be included in the Health and Wellbeing Plan. Other LSP programme boards will also be addressing health and wellbeing within their developing workplans.
- 7.3 Members sought views as to whether an overarching group should be established to oversee reducing health inequalities and/or inequalities. It was suggested that this proposal should be discussed at the consultative workshop on 30 June and be fed back into the work of the co-ordinating group.

**Action: Kishor Padki, Chris Paley**

## **8. Thurrock Healthy Living Partnership – HCE02/06/03**

- 8.1 Chris Paley presented the aims and roles and functions proposed for the Thurrock Healthy Living Partnership. However, further consideration is required as to the remit of both the Healthy Living Centre, the Healthy Living Partnership and its membership in light of discussions today. This will be considered by the Healthy Living Partnership and the co-ordinating group who are developing a proposed governance structure.

**Action: Natalie Warren, Grant Greatrex,  
HCE Co-ordinating Group**

**9. Framing our future together: A Strategy for people as they grow older in Thurrock – HCE02/06/04**

9.1 Chris Paley advised members that this action plan arose from the Ageing Strategy which was produced in consultation with key stakeholders including Thurrock Over 55s group (TOFFs). It sets out key 9 priorities together with actions and lead responsible officers. Comments were invited from HCE members. Zena Deayton advised that Liz Biebuyck has been assigned to work with stakeholders involved in the strategy to ensure understanding of the strategy and its associated actions. This activity will be taken forward over the next 2-3 months. Kishor Padki requested that Mark Ansell be stated as an additional lead against strategic objective 5.4.

9.2 Members were happy with the overall actions stated against each priority area.

**10. Any other business**

10.1 Kishor Padki informed members that the Public Health observatory were due to publish the Thurrock profiles this week. These would be provided to Thurrock Council and be taken forward as part of the Choosing Health agenda.

**11. Date of next meeting**

11.1 The next meeting of the group will be held on 18 July 2006, from 10-12 midday at the Beehive CVS, West Street, Grays.

**PRESENT:**

<b>Name</b>	<b>Position</b>	<b>Organisation</b>
Julie Baker	Project Manager	Thurrock PCT
Angela Birch	Acting LSP Partnership Director	Thurrock Borough Council
Colin Brown		Thurrock PCT
Lois Bowser [representing Niall Lindsay & Tom Gardiner]	Assistant Director, Delivery	Thames Gateway Development Corporation
Cllr Anne Cheale	Leader	Thurrock Borough Council
Zena Deayton	Head of Adult Social Care TBC & Director of Integration PCT	Thurrock Primary Care Trust/Thurrock Borough Council
Mahroof Kazi [representing Mary Spence and Owen Richards]	Programme Manager, Investing in Communities	South Essex Thames Gateway
Dr Kishor Padki	Director of Public Health	Thurrock PCT
Janet Hunter	Chief Executive	Thurrock PCT
David Jones	LAA Project Manager	Thurrock Borough Council
Val Liddiard	Chair	Thurrock PCT
Mary Low	Nurse representative	South Ockendon Health Centre
Emma Timpson [representing Alan Whittle and Mark MaGrath]	Assistant Director of Planning	Basildon & Thurrock University Hospitals NHS Foundation Trust
Chris Paley	Director of Community Wellbeing	Thurrock Borough Council
Richard Price	Chair	PPI Forum
Ian Rydings	Head of Housing	Thurrock Borough Council
Dr Shehadeh	GP representative	Thurrock PCT
Colin Slasberg	Head of Business Management	Thurrock Borough Council
Sharon Yepes-Mora	Strategy Project Director	Thurrock PCT

**APOLOGIES RECEIVED:**

<b>Name</b>	<b>Position</b>	<b>Organisation</b>
Sheila Adams-O'Shea	Director of Nursing & Clinical Governance	Thurrock PCT
Jagdeesh Cheema	Pharmacist	Thurrock Primary Care Trust
Ross Chidgey	Dentist	Thurrock Primary Care Trust
Grant Greatrex	Sports & Leisure Policy Development Manager	Thurrock Borough Council
Dr Deshpande	GP	Thurrock Primary Care Trust
Tom Gardiner	Director of Operations	Thurrock Thames Gateway South Essex
Garry Hague	Deputy Leader	Thurrock Borough Council
Teresa Kearney	PEC Chair	Thurrock Primary Care Trust
Paul Leaman	Director of Modernisation & Service Delivery	Essex Ambulance Trust
Anthony Marsh	Chief Executive	Essex Ambulance Trust
Sally Morris [representing Patrick Geogheghan]	Director of Operations	South Essex Partnership Trust
Bill Newman	Corporate Director – Sustainable Communities	Thurrock Borough Council
Lin Price	Chair	Local Optometry Committee
Owen Richards	Head of Health & Social Care Planning	Thames Gateway South Essex
Mary Spence	Chief Executive	Thames Gateway South Essex
Senan Walsh	Chair	Thurrock Council Voluntary Services
David White	Managing Director	Thurrock Borough Council