



**ACTION SHEET FROM HEALTHIER COMMUNITIES
PROGRAMME BOARD
22 November 2007.**

Agenda Item	Action	Responsible
1. Minutes of last meeting and matters arising		
Item 10	Invite Richard Hatter to the next meeting on 20 December to report on LDF developments.	LC
Item 7	Invite Mandy Ansell to the next meeting on 20 Dec – Consultation feedback.	LC
Item 2		
Terms of Reference		
	Refresh and Re Launch Health & Well Being Strategic Plan - Delivery	SB/MA
	Consistency in Terms of Reference, language, schedule of reporting.	SB
	Update membership list to reflect added services.	SB
	LINks into Carer Groups – letter to GS	SB
	Invite new members of Board to future meetings.	
	Transformation Group / Learning Disability Partnership Board - CS to meet with Barbara Stuttle	CS
Item 3		
Joint Strategic Needs Assessment, JSNA	Appointment of temporary Policy Officer.	SB/MA

HEALTHIER COMMUNITIES PROGRAMME BOARD
22 NOVEMBER 2007
Time: 13:00 -15:30
Venue: Horndon Room

MINUTES

Attendees:	
Dr. Katherine Gronquist (Chair)	Director of Public Health, South West Essex PCT
Mark Ansell	HCPB
Councillor Amanda Arnold	Portfolio Holder, Health & Well Being
Olga Benson	Vol Sector Representative
Selena Bolingbroke	Partnership Director, Shaping Thurrock.
Jana Burton	Community Well Being, Thurrock Council
Lizette Fox	LAA Programme Manager, Thurrock Council
Levi Hinds	Communications Strategy Officer.
Mary Low	S Ockendon Health Centre, representing Dr. Robin Bell.
Stuart McArthur	Head of Commissioning, SW Essex PCT
Dr Kishor Padki	South West Essex PCT
Lorna Payne	Corporate Director, Thurrock Council
Colin Slasberg	Head of Business Support, Thurrock Council
David Tregunno	Locality Commissioning Manager, SW Essex PCT
Senan Walsh	Non Executive Director, SW Essex PCT

Apologies: Dr. Robin Bell, (OEC Chair) Laura Mhlanga (SW Essex PCT), Linda Kirton, (Voluntary Sector Representative) Mel Porter (Non Executive Director, SW Essex PCT) Richard Price, (Community Sector Representative)

Lesley Chalk (notes).

Business

1. Minutes of last meeting and Matters arising

The chair welcomed everyone to the meeting and invited members of the group to introduce themselves. Apologies were received from Linda Kirton, Mel Porter, Richard Price, Laura Mhlanga, Robin Bell.

The chair took the group through the action sheet from the previous meeting.

Item 7 – Improving Lives Consultation.

Discussion took place regarding the review of the tranches of services to ensure Mental Health has a higher priority from the current level 5. LP advised priorities as set reflect acute care settings rather than community care setting. The Council would be happy to support giving Mental Health a higher priority.

It was agreed to invite Mandy Ansell to the next meeting to provide Consultation feedback. OB asked how would Mental Health Service users be treated – differently for old and young.

Item 10

It was agreed to invite Richard Hatter to the next meeting to provide an update on The LDF Report.

Action: LC

2. Terms of Reference and Membership of the Group.

SB updated the group on the key changes, discussion took place around the most appropriate agencies to attend future meetings, to ensure full representation for the Borough. It was agreed to refresh and re launch the HWB / delivery groups in light of the new LAA. There followed lengthy discussion concerning whether a separate Mental Health Board would be needed or whether this service would continue to sit under the Health and Well Being Delivery Group. Discussion continued concerning the need to establish actions and targets in relation to specific objectives for Mental Health. LP would determine leadership of Older People's SP Board.

Action: Refresh and Re Launch Health & Well Being Strategic Plan – Delivery in light of new LAA.

SB advised she would be recruiting a temporary post to support the Board and refresh the Health and Well Being Strategic Plan.

There followed a discussion on who should represent Practice Based (PB) Clusters. It was decided this should be Laura Mhlanga and an Operational Executive Committee (OEC) representative.

It was decided a Strategic Commissioner was needed for acute and Mental Health Services. It was agreed to invite Glen Sumner and Mandy Ansell from the PCT in their Strategic Commissioning role. The question was asked whether any Members and the Development Corporation should be present, discussion followed. It was agreed that representation from the Development Corporation (DC) should be requested. Their input is particularly important given their growth and sustainable communities agenda and the link between health, housing and environment.

The Board agreed to confirm Stewart McArthur in his Strategic Commissioning role in respect of both Women's Services and links with Children, Young People's Strategic Partnership.

The Board agreed to add LAA block leads to membership.

It was agreed that JB/LP represent the Council in respect of strategic commissioning.

It was agreed to invite a representative from the Safer Thurrock Partnership. SB invite to Graham Carey.

LINks into Carer groups – Essex, Southend and Thurrock are to work together to procure new LINks host. Deadline for the consultation is Friday 23rd with the consultation event on 6th December. It was agreed that LINks representation would be required on the Board.

Action: SB to update membership list.

Due to changes in demography it was agreed a representative from TRUST attend future meetings – BME issues.

Discussion followed regarding the Older Peoples Partnership Board and Learning Disability Partnership Board. Transformation Group - Colin Slasberg agreed to meet with Barbara Stuttle to determine how these Boards should best report into the Healthier Communities Programme Board (HCPB).

3. Joint Strategic Needs Assessment JSNA

KG reported JSNA is being progressed with Essex County Council and Southend. The draft document has been sent out and circulated to HCPB members.

LP recently attended a joint meeting between ECC, Thurrock, Southend Council and the PCT. At this meeting it was discussed the next phase of work will be to draw up an implementation plan in early 2008. This will allow a locality focus. A workshop will be organized to discuss input into the plan. The implementation plan will propose targeting of resources to specific localities. LP mentioned the 3 key areas of Thurrock were Tilbury, South Ockendon and Grays Riverside. There will be a progress meeting on this in January 2008.

OB highlighted poor quality of housing stock in Tilbury. Cllr Arnold felt the Development Corporation is better resourced than the Council and therefore it would be a good idea for them to engage with the Council. It was agreed and re emphasized the importance of the Development Corporation attending the HCPB where there are under resourced needs - resources should be strategically targeted to meet within localities.

Discussion took place regarding the need for a dedicated resource to write the implementation plan. MA and SB to discuss the appointment of a temporary policy officer to support the board and feedback at the next meeting.

4. LAA 007 (Mark Ansell)

MA reported that the E R F O R is working on the inequalities programme and things are going well and there is an improvement in trends. To be put on next agenda.

- Smoking Quitters is on target.
- There will be a survey in 2009 on Physical Activity – G Greatrex leading.
- Obesity – Improvements have been made in Thurrock and are close to the National Average. Next year patients will be going through effective weight management.
- Children's Weight Management Programme is progressing well and targets are on track.

5. LAA 08 (Selena Bolingbroke)

SB reported there would be mid-year performance review of LAA07. This will help inform any LPSA future investment decisions however, the Board will need to think of other sources of funding for pump priming LAA projects.

LF passed around handouts of the draft LAA priorities and SB provided overview. There was comment on the terminology in the draft. It was agreed the term of protecting the vulnerable should be changed to empowering people and promoting independence. A more detailed discussion of the proposed LAA principles will be scheduled for the next meeting.

6. Reports from Delivery Groups – deferred to next meeting.

7. Items for next meeting – covered in minutes.

8. Any Other Business

LINKs

LH presented the group with the Consultation paper 'A Voice on Health and Social Care (LINKs) and gave an overview. The deadline for this document is Friday 23 November, the consultation event is on 6th December. After the shortlisting of the host organisations has taken place the contracts will be sent out 25 February 2008.

Patients, Public Involvement (PPI)

OB questioned, why was Southend taking the lead and highlighted evening meetings held in Southend for a senior citizen traveling from Thurrock makes it difficult to attend and in addition there is no reimbursement for fares. LH said she would be happy to arrange transport for OB. SB said she would look into CIB re imbursement of fares for OB.

Capital Programme

SW reported on the £1.8 billion under spend by the Department of Health.

SW reported poor performance on spending capital money especially on Primary and Community Care.

The redevelopment of Brentwood Community Hospital will generate substantial amounts of money, which will then be targeted at Thurrock and Basildon.

Firm capital plans on spend will be needed by June 2008. Pre strategic outline cases will go to the PCT board in January 2008.

9. Date of Next Meeting.

Thursday 20th December 09.30 – 11.30 - Horndon Room.

Apologies from Dr K Padki

Tuesday 29th January 2008 10.30 – 12.30 - Horndon Room.