

26 April 2010

Lilac Room, Suite 5, Phoenix House

DRAFT MINUTES

Attendance

Name	Initial	Organisation	Role	Attended?
Lorna Payne	LP	Thurrock Council	Member (Joint Chair)	Yes
Barbara Stuttle	BS	NHS SWE	Member (Joint Chair)	Yes
Katherine Gronqvist	KG	NHS SWE	Member	Yes
Tom Abell	TB	NHS SWE	Member	Yes
Roger Harris	RH	Thurrock Council	Member	Yes
Tonia Parsons	TP	NHS SWE	Member	Apologies
Stewart McArthur	SM	NSW SWE	Invited Attendee	Yes
Luke Ward	LW	Department of Health, East of England	Observer	Yes
Megan Mitchell	MM	NHS SWE	Observer	Yes
Gerald Balding	GB	Audit Commission	Observer	Yes
Ceri Armstrong	CA	Thurrock Council	Ex-officio	Yes
Edward Grant	KW	Thurrock Council	Ex-officio	Yes

Business

1. Actions brought forward from 29/03/10

Action 260410/1: Conduct a mapping exercise to demonstrate all the current groups that exist and how they fit with the new Healthier Communities Partnership

Action 260410/2: Confirmation from the PCT as to who will attend the Executive Board and the Commissioning Group

2. Update from Joint Commissioning Workshop

RH and TA gave an update on the Joint Commissioning Workshop held 23/04/10

- Putting together Terms of Reference
- First meeting at end of May to agree T&F groups
- Draft priority areas identified;
 - i. Joint mental health strategy
 - ii. Joint learning disability strategy
 - iii. Admission avoidance, intermediate care
 - iv. Re-ablement
 - v. Carers

TA commented on the need to identify priority levels on proposed priority areas to ensure the focus is on key work.

Board agreed that replication and duplication of work is a concern.

KG suggested that there be greater coordination around identifying and working with high service-use families

Action 260410/3: Joint Commissioning Board to prepare TOR

Action 260410/4: Joint Commissioning Board to confirm priority areas and give an update at the next HCE board meeting

3. Reporting arrangement for Joint Commissioning Group and Task and Finish Groups

The Board agreed to review a draft performance framework at the next meeting.

Action 260410/5: Create draft performance framework for Joint Commissioning Board and Task and Finish Groups

4. Healthier Communities Forum

The Healthier Communities Forum will be held over half a day in the Beehive. The exact date is to be confirmed but is likely to be early July.

It will be important to ensure good representation of all stakeholders including: providers (current and future), relevant 3rd sector representatives, statutory partners such as Essex Police, service users and carers.

The Board agreed that the Forum should be solution-focused but is also a good opportunity for building networks, engaging stakeholders, raising concerns and answering questions.

The Community Involvement Board (CIB) has a budget for a Healthier Communities Partnership stakeholder event which could be used for this event.

The agenda will include:

- A Guest speaker. Suggestions include;
 - o Jill Manthorpe, Kings College
 - o Sally Warren, Department of Health
 - o Stephen Bourke, Counsel & Care
- A workshop centred on a few key topics nominated by participants and the HCE
- Question and answer session
- A case study

A final agenda will be developed with input from TA, RH, and Mark Ansell.

Action 260410/6: Develop final agenda for the first Healthier Communities Forum and submit to HCE chairs for approval

5. Update from NHS SWE on 2010/11 budget position

NHS SWE is facing significant financial challenges

- 10 to 12m in savings will need to be found centrally
- Some services may need to be decommissioned
- Demand will be have to be managed more vigorously

Potential savings possible through partnership working have not been established

Action 260410/7: Collect evidence from effective partnership programmes to investigate how similar programmes could reduce costs and improve outcomes in Thurrock. EG to prepare a brief document with findings

Action 260410/8: RH and BS to meet within the next two weeks to discuss the budget position, joint commissioning prospects and jointly funded posts

6. Update from Thurrock Council on CQC Self Assessment Survey

This needs to be signed by the Chief Exec of NHS SWE.

The first draft will be completed by the end of the week.

The CQC is not longer having annual review meetings. Moving away from a snapshot picture and moving to an ongoing assessment and potentially a joint assessment.

The next day-long meeting will be Tuesday 27/7/10 and will include a number of directors from NHS SWE.

7. Update from NHS SWE on WCC Evaluation

Positive feedback on

- Vision
- Strategy

Key challenges

- Finance

Regional validation in June

Action 260410/9: EG to circulate summary WCC submission report to HCP Exec upon receipt from BS

8. Briefing on White Paper “Building a National Care Service”

Key points:

- The state may change the way assets are assessed so that those with assets over £23,000 may still be able to receive state funded care.
- Rules out state or personal funding at %100
- Residential care may be free after 2 years. There is uncertainty as to how this would be funded
- Need to distinguish between those requiring critical or substantial care as those classified as critical will be eligible for free personal care and at present, there is no differentiation
- Likely to create more debate over what is healthcare / what is social care?
- Government may impose a statutory duty to work together through pooled funding

BS commented that assessment criteria are likely to become more stringent

9. Audit of Health Inequality Strategy

The Audit Commission are conducting an audit of the Health Inequality Strategy. KG attended a workshop for on Thursday. Still waiting for outcomes and feedback.

10. Children and Young People’s Plan update

Stewart McArthur received feedback from the board on the draft Children and Young People’s Plan. Comments are summarised below:

- Document lacks procedural plans for tackling identified issues
 - i. SA commented that this was the next stage
- 100 children sample useful but too general on its own
- Light on children with complex needs and disabilities
- ‘Think Family’ agenda needs to be embedded
- More needed on children as carers

<u>Action 260410/10</u> : RH to make contribution to the CYPP around Putting People First
