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AGENDA ITEM 3

THURROCK COMMUNITY SAFETY PARTNERSHIP

**STRATEGIC BOARD GROUP
MINUTES**

**Meeting held on Thursday 18th December 2008
Committee Room 1, Civic Offices, Thurrock Council
10.00 - 1.00pm**

Name	Initials	Organisation	Attended?
Ivor Harvey	IH (Chair)	Essex Police	Yes
Alan Cotgrove	AC	Essex Police	Apologies (SG represented)
Cllr John Cowell	JC	Representative Essex Police Authority	
Lizette Fox	LF	Local Strategic Partnership	Apologies (CS represented)
Roger Harris	RH	Thurrock Council	Yes in part
Jean Imray	Jl	Thurrock Council	Yes (represented RMG)
Lucy Magill	LM	Thurrock Council	Yes
Cllr Ben Maney	BM	Thurrock Council	Apologies
Robert McCulloch - Graham	RMG	Thurrock Council	Apologies (Jl represented)
Bill Newman	BN	Thurrock Council	Yes
David Watts	DW	Thurrock Council	Yes in part
Mick Osborne	MO	Essex Fire & Rescue Service	Apologies (SR represented)
Steve Reynolds	SR	Essex Fire & Rescue Service	Yes (represented MO)
Cllr Ian Harrison	IH	Representative Essex Fire Authority	
Cllr Sue MacPherson	SP	Representative Essex Fire Authority	
Alex Bamber	AB	Essex Probation	Yes
Katherine Gronqvist	KG	South West Primary Care Trust	
Ruth Juett	RJ	Voluntary Sector	Yes
Naya Naqvi	NN	Voluntary Sector	
Jacque Payne	JP	Voluntary Sector	Yes
Rosie Barker	RB	Capital Shopping Ltd	Yes
Keith Brown	KB	Fed of Small Businesses	Yes
Paul Clancy	PC	Fed of Small Businesses	Yes

Observers: Ian Martin (Go East), Tina Murphy (Thurrock Council), Mike Ward (Go East), Kevin Whipps (Essex Police), Kerry White (Local Strategic Partnership)

Ex-Officio: Michelle Cunningham (MC), Steven Greener (SG), Tim Hughes (TH) **Apologies**, Jim Nicolson (JN), Catherine Sackey (CS), Lyn Snell (LS – Minutes)

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1.0 Introductions & Apologies

The Federation of Small Businesses has also been invited to join the Board and will be attending in future. They will also be linking into the business forum and acquisitive crime group.

2.0 Items for AOB

None

3.0 Minutes of 25th September 2008

The minutes of the meeting of 25th September 2008 were agreed as a true copy.

4.0 Outstanding Actions /Matters arising 25/9/08

For a full up-date on the previous outstanding actions please refer to Appendix A.

(JP) reported back that the Non Government Organisation group are happy for Ruth (TRUST) to be the representative for the Voluntary sector on the Strategic Board.

Sheila Coates (SERICC) and Erika Jenkins (Women's AID) have also expressed an interest to sit on the Strategic Board

Action

To arrange meeting with Sheila Coates (SERICC) Erika Jenkins (Women's AID) and Ruth Juett (TRUST) to discuss expressed interest to sit on the Strategic Board

Michelle Cunningham

(JP) pointed out that it was important that the voluntary representative also attended the NGO group.

4.1 Young Victims of Crime (paper circulated)

Presented by Ivor Harvey

(MC) confirmed that the TCSP Youth Crime Group are currently looking at this data.

(KW) also reiterated that the issues highlighted were being addressed.

(AB) said 'it may be more useful to have a further breakdown of the most serious offences'.

Action

To provide a further breakdown of the most serious offences.

Steve Greener

Action

To provide an up-date report from the Anti Bullying Group at the next Board meeting

Jean Imray

5.0 Performance:

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5.1 Local Strategic Partnership half year report (paper circulated)
Presented by Ivor Harvey

Points raised

R07 The proportion of Domestic Violence victims experiencing repeat incidents (RED)

Due to a change in reporting by Essex Police the data to measure this indicator in 08/09 has been unavailable until now. This indicator was flagged for concern in June and the following plans have been put in place to address performance and to ensure that we meet our three year target:

- We will be holding a case study workshop in February to look at how we can improve our processes from reporting to support for victims
- We will follow this up with training where needs are identified
- We have assigned resources to recruit either additional support for the Police to contact medium risk victims, or to provide additional outreach work. We will evaluate the success of this in March and plan our resources accordingly for 09/10

It is now seen that the measure “reduce repeat incidents of domestic abuse” is more meaningful than simply reducing the number of repeat victims. We will now measure this as a local indicator and look to set targets following baseline setting this year.

Discussion took place regarding Domestic Violence incidents/offences and what is the trend.

Action

To look at monthly reports and report back on trend

Michelle Cunningham

(JI) raised her concerns regarding the increase in domestic violence and the effects DV has on children. Domestic violence should be a key issue for the Partnership.

Performance report Mar 08 – Oct 08 (paper circulated)

Presented by Michelle Cunningham

5.2

All crimes with the exception of robbery have improved their performance since the start of the year.

Robbery (Personal)

(SG) explained that robbery of personal property was linked to around schools and involving young people, theft being mobile phones and MP3 players.

He said ‘work was currently taking place working with schools looking at personal safety such as’:-

Property marking

Blocking of mobile phones

Police undercover covert working to try and apprehend the perpetrators

NI30 reduce re-offending (convictions)

Performance

Baseline target 148 convictions

Reward Target 110

1st half actual 49 against a reward target of 55 (green) (locally calculated, not Home Offices

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figures)

(MW) explained that the Home Office were previously using the wrong data. There will be a new 2 year target and a new cohort as from 1/1/09. A meeting with Michelle Cunningham will be arranged to discuss this. A regional training session on NI30 will take place the 3rd or 4th week in Jan 09.'

A team of Home Office experts are due to come down to Thurrock on the 12/1/09 to review PPO scheme.

Emerging Issues

Arson is up 21%

Theft of Cycles is up 48%

Shoplifting continues to increase and is up 22%

(KB) of the Federation of small businesses commented on crime against business and how he was looking forward to working with the Partnership to try to retain the 10% drop in business crime.

Executive Report - verbal

Presented by Lucy Magill

- Strategic Assessment currently under review
- Emerging issues from the regular reports from delivery groups are:-
 1. Concerns regarding non attendance at delivery group meetings
 2. Concerns with Positive Futures steering group this is now being closely monitored
 3. Each agency will take it in turns to give a presentation to the Executive group explaining what their relevant organisation is currently doing. This is a positive step forward and is proving very useful.
 4. Vulnerable Adults Forum 29/7/08 to take forward the ideas raised at the Forum
 5. The establishment of locality action groups to address ASB will feedback further at the next meeting in Jan 09

(JI) commented that it was important to link the gaps between what the Executive group is doing and achieving to what Children and adult services are working on. It would be useful to discuss this at the next Executive Group meeting Jan 09.

Action

Agenda item for the next Executive group meeting Jan 09, to look at the gaps between what the Executive group is doing and what Children and adult services are working on.

Michelle Cunningham

Domestic Abuse performance (paper circulated)

Presented by Michelle Cunningham

Domestic Violence Report Nov 08 is for information only

Main objective is to have an over arching integrated Domestic Violence Strategy.

5.4 Delivery Group performance up-date (paper circulated)

Presented by Michelle Cunningham

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Points Raised

Acquisitive Crime Group

Performance

5.5 Burglary (domestic), robbery personnel property and theft of cycles all show increase against 1st half performance 07/08.

All other crimes are decreasing

Resources

No additional resources needed at the present time, however a bid will be submitted soon in relation to NO COLD CALLER Zones in Aveley

Graffiti project delayed. 30 Young People now identified and project plan developed. Completion 16th Feb 09. Has now been delayed a further week due to YOS not organising their allocated 10 YP

Neighbourhood watch coordinators increased from 17 to 50. 11 out of 17 area coordinator appointed

Anti Social Behaviour

Structure proposed to sign off and implement

Sexual Violence Group

The last Sexual Violence meeting was poorly attended and was proving difficult to monitor and measure progress. The Sexual Violence group suggested that all agencies provide an up-date against the Home Office Sexual Violence Action Plan.

Action

To raise at Basildon CDRP the issue of low attendance at the merged Basildon, Brentwood and Thurrock Sexual Violence group meetings

Ivor Harvey

Action

Home Office Sexual Violence Action Plan for completion by members of each agency. To give an up-date as to their progress against it. Michelle Cunningham to request all agencies to complete

Michelle Cunningham

Youth Crime Group

Membership and attendance: The attendance at the last meeting was again low with no ASB, fire, network rail, CEF communications, youth service, sport. This is expected to improve for meeting on 17/11.

Funding

Positive futures programme – first steering meeting planned for 17/11. Funding issues – “I have had it confirmed today that the partner funding has not been spent and that the proposal put to Football Foundation to continue the project until September 09 was including the use of the partner funding to support this. Therefore I cannot give you any breakdown on expenditure as there is none, however, from now on I will be able to.

Victim Support workshops on knife crime James Waud to look at funding.

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Vulnerable Adult Crime Forum

No update since previous meeting. MC in process of pulling together information from workshop into an action plan. Data shared so far with acquisitive crime group & sexual violence. Forum to be established.

This is much needed in terms of equality and diversity and is highlighted as such within our Equality Impact Assessment action plan from the TCSP strategy. Links to University of the 3rd Age also to be developed

Offender Management Group

Not met since last meeting.
Strategy still very much in draft
GO review planned for 12th January 09

Prevent & Deter

Membership and attendance: Lack of Social care & integrated services attendance. No Ockendon or Tilbury Police
Issues & Risk
7 offenders are linked to racial incidents. We are looking at how we can work with them – difficult as would have to be voluntarily
CAMHS worker is key to success with some of these PPOs – not currently in post – raised with YCGG
Group work to ensure doesn't put non high risk PPO's at risk

Road Rail & Fire Safety Group

No Road Safety, Ambulance Service representation at the last meeting 8/10/08 the chair of the group is dealing with this issue

Promote Tolerance Group

Operational group to be set up to deliver response on emerging issues with ability to react quickly. Interim chair of this group will be Dave Northcott
Research required to understand peoples needs in order to reduce incidents

(JP) commented that the NGO group had picked up on the issue of low and non attendance at delivery group meetings.
She also raised the issue of Anti-bullying week and the limited resources to promote this event.
(JI) responded by saying there was a lot of work being done regarding bullying in schools and she would feedback the lack of anti bullying materials to the Anti Bullying group.
(LM) confirmed that the executive group were monitoring and dealing with the attendance issues and ask that Jacquie Payne feed this back to the NGO group.

(JI) said 'in response to the attendance at Domestic Violence meetings a lot of work was being undertaken by Social Care outside of the meetings'.

(RH) said 'Social Care may need to look at who the most appropriate person should be to attend TCSP delivery group meetings.

Action

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To send TCSP delivery group meetings terms of reference and membership details to Roger Harris (Social Care)

Michelle Cunningham

Delivery Group presentation

Business (paper circulated)

Presented by Steve Greener/Rosie Barker

Thurrock Business Against Crime (TBAC)

A multi agency Operation Christmas Presence at Lakeside started on the 1/12/08 and will conclude on 7th January 2009

A full evaluation of the Operation will be distributed to relevant agencies on it's effectiveness.

5.6

A sub group has now been established to look at setting up a scheme within Lakeside Shopping Centre and the Retail Park and is linked to Action Against Business Crime (AABC) supported by the Home Office.

A number of issues need to be addressed such as funding the scheme, data sharing protocols and other legal documentation.

The TCSP have funded the costs of Action Against Business Crime (AABC)

Geo up-date (verbal)

Presented by Steve Greener

An area of concern has been identified by the different agencies as Chadwell St Mary.

Work will start in Jan 09 for 3 months and the Geo Group will be contacting all the relevant agencies for their support.

(JP) asked if consideration could be taken for a CIB representative to be part of the Geo Group.

5.7

Action

To advise the ward members for Chadwell St Mary about the plans for the Geo Group and to include a member of the Community Involvement Board

Steve Greener

Prolific & Priority Offender PPO up-date (paper circulated)

Presented by Michelle Cunningham

- Working Progress current Action Plan to be up-dated
- Draft copy of PPO Strategy has been circulated for comments
- An Action Plan will be devised from Go East PPO Review

Finance & Project Up-date

5.8

Police operations spend (paper circulated)

Presented by Steve Greener

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(SG) advised that to-date police overtime of £26,000 has been spent and was confident all monies will be spent by the end of the financial year. He said 'there were a numerous police operations currently going on' (please refer to circulated paper for full details).

6.0 (BN) raised the question regarding the £12,500 allocated to PPO response and confirmation of spend.

6.1 (MC) responded by saying that this was for prevent & deter work and a report on under spends would be presented at the January 09 Executive group meeting

(IH) explained that BCU money for Police Operations was allocated at fortnightly Police Tasking meetings and board members were welcome to attend a tasking meeting to see for themselves how funds are allocated to certain police operations

Funding up-date - verbal

Presented by Michelle Cunningham

She said 'she was confident the partnership was on track for spending'.

Violent crime funding - verbal

Presented by Kevin Whipps

6.2 Kevin Whipps introduce himself as a knife crime co-ordinator with Essex Police his role was looking at the problems and issues surrounding knife crime and how he would like to engage with the TCSP and link up to the work the partnership is doing. He explained about a funding initiative between £70,000-£80,000 available to Thurrock to address knife crime to be spent by March 09.

Points raised

- 6.3**
- More focus on knife crime
 - Increase in stop and search
 - Overspill from London on knife crime
 - Young people moving out of London and now living in Essex
 - More data is required from A & E depts in order to get a better picture of knife related injuries
 - Engaging with young people through schools, youth forums, youth clubs and getting there perceptions of knife crime
 - Highlight the schools of concern and increase school officers
 - Victim Support's Out Loud production to visit our priority 1 schools
 - Peer mentoring work with Anti bullying groups
 - Test purchasing engage with Trading Standards to look at retailers and the selling of knives

Dave Dawson of (CNN) is to produce a story board made up of 6 categories created by young people, the winner of each category will have their story board made into a film. This is being resourced by Essex Police and will be unique to the Thurrock area. The winners award ceremony will co-inside with the Community TV launch Mar 09.

(MC) recommended that any money coming into the borough the Pupil Referral Unit (PRU) should be a priority.

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Recommendation

Recommendation agreed Executive Group to action

AGREED

(LM) confirmed Trading Standards will engage.

(JI) said 'she would like the links to also be made with children services'

Vision to listen funding - verbal

Presented by Michelle Cunningham/Steve Greener

(MC) informed the group that Joe Agius had joined the partnership as a Communications Manager and is currently working on a 3 pronged approach to Domestic Violence and working closely with Richard Epps (Education) and Ruth Juett from TRUST on a Promote Tolerance campaign. His objectives will be to develop a yearly communication calendar and a ward newsletter.

Joe will also be involved with the launch of Community TV scheduled for Tuesday 31st March 2009 at the Thameside Theatre 12 till 2pm

10 television screens will be sited in different areas throughout Thurrock showing 24 videos and 4 local clips and there will also be an emergency message facility available. Steering group will look at the different messages and there will be 4 initiatives per quarter.

6.4

(CS) enquired about the possibility of renting out air space.

(MC) responded by saying that the first two quarters will be focusing on TCSP after that it will become an LSP project going forward.

(JI) informed the group about Safe Radio that is currently operating from the Connexions building and is run solely by young people.

Action

To ensure the TCSP Communications Group engage with Safe Radio

Michelle Cunningham

(IH) requested that the Board note it's thanks to Go East for supporting the funding bid and securing the money.

Drug and Alcohol Action Team Up-date

Presented by Jim Nicolson

Thurrock Drug and Alcohol Action Team Performance Up-date report April to Sept 2008

(Full report has been circulated)

Good progress has continued to be made, especially in regard to Treatment Outcomes Profiles

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returns and Drug Rehabilitation Requirements (DRR). During the period under review Thurrock has continued to be not only the best performing DAAT by far in the Eastern Region, but also one of the best nationally. Our performance against the measures for Drug Rehabilitation Requirements (DRRs) is also unmatched in the Eastern Region. These were amongst a number of areas of success highlighted by the Regional Director of the National Treatment Agency (NTA), during the extremely positive formal six-month review undertaken of the Thurrock DAAT on 14th November 2008.

7.0

However there are 2 areas of concerns:-

7.1 **1) Engagement of Problematic Drug Users (PDUs)** and the overall numbers of clients entering treatment. It would still appear that this is due to the internal data cleanse undertaken by one of our three service providers (CDAS), which resulted in a number of old cases being removed from the total number of clients in treatment. This is continuing to have an adverse impact on our current performance figures, so the challenge for the DAAT is to move on and pick up performance. Measures are in place, with more to come, to respond effectively to this challenge

2) Drugs Interventions Programme (DIP), The remarkable rate of increase in the number of clients entering treatment through the Drugs Interventions Programme (DIP), the jewel in the crown of our performance last year, has been greatly impacted by the closure of Grays custody. Due to extraordinary efforts by the staff of the DIP, this year's performance has kept broadly in line with that of last year's. However, the re-opening of the local custody suite on 7th December, will give an opportunity to recover lost ground. Additional measures to support the work of the DIP have been put in place to coincide with the reopening.

Other Issues

DAAT calendars containing artwork completed by service users and carers have been circulated following a formal launch at the carers centre attended by Cllr Maney. The calendars have been very well received and the proceeds will be used to support the art therapy group at OASIS.

DAAT Diaries are available please contact DAAT team Jim or Holly tel 01375-652972 or email heedwards@thurrock.gov.uk

Liver For Life Beer Mats have been distributed.

(JI) commented that it was important that links are made between the DAAT and Children services. She raised the issue that some parent's choice of treatment could have an effect on their children.

(JP) raised the question on behalf of the Non Government Group regarding alcohol as the drug of choice and does the needs assessment only look at those in services or truly reflect the statistics?

(JN) responded that it was refreshed annually and does include none service users.

(JP) also commented on why OASIS was not mentioned in the report.

(JN) responded by saying the report was a strategic analysis of performance and not on individual services.

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(LM) responded by confirming the gaps between the services were currently being looked at.

Ian Martin (Go East) said 'he would like to take this opportunity to congratulate the DAAT on its excellent progress'.

(IH) (chair) re-enforce his thanks on behalf of the Partnership.

8.0 Strategic Partnership Up-dates

8.1 LSP

8.1.1 Indicator Changes (paper circulated) Presented by Ivor Harvey

The purpose of this paper is to request that the TCSP Board approve the recommendation that from April 09 the indicators
NI26 – Support to victims of sexual violence is replaced with NI16 – Serious Acquisitive Crime.
NI26 - systems not currently in place therefore unable to measure this as a reward target
SERICC are happy for this to be removed as a reward target but to be part of a pilot as a local indicator and to continue to be reported on.

Recommendation

That the board approve inclusion of NI16 as reward target but that we continue to monitor and report on a local indicator on sexual violence from April 2009

AGREED

8.1.2 LAA refresh (paper circulated) Presented by Catherine Sakey

This report is to update the Thurrock Community Safety Partnership Board on the LAA refresh process. The deadline for completing the refresh of the LAA and subsequent submission to the Government Office East (GO East) is 9th February 2009.

Recommendations

The Thurrock Community Safety Partnership Board (TCSP) is asked to:

1. note the LAA refresh process and the indicators subject to consideration
2. note the scope of the LAA refresh
3. agree the role of the Thurrock Community Safety Partnership Programme Board and delivery leads in the LAA refresh process and timeline

The LSP Programme Manager will be working with delivery leads and Programme Board Managers to support GO East negotiations, action planning and other activities relating to the LAA08 refresh. It is expected that the recent LSP review will feed into the refresh process.

The role of programme boards and block leads

1. To review the baseline indicators and targets and assess to ensure action plans are sufficiently robust to support delivery

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2. To sign up to lead partners and officers
3. To review delivery arrangements and assess evidence of statutory obligations (Duty to Involve, Duty to Co-operate)
4. To review synergies and cross-working potential with other Programme Boards, to maximise opportunities around pooled resources, information sharing, best practice, cross-partner working etc
5. To progress negotiations with GO East colleagues and ensure appropriate resources are allocated for this process

Indicators subject to refresh

The TCSP Board is advised to note the indicators subject to refresh.

“Safer Block”

- NI 20 (Assault with Injury)
- NI 26 (Sexual violence support)
- NI 27 (Understanding of ASB)
- NI 30 (PPOs re-offending rate)

LAA action planning (paper circulated)

Presented by Ivor Harvey

(IH) referred to the draft action plan to address our targets within the 07/10 and 08/11 LAA's.

- 8.1.3 Board members were asked to consider and comment on this document in order to sign off the Lead Partners, Officers and Supporting agencies at today's Board meeting. This will then enable Michelle Cunningham & Catherine Sackey to develop the action planning further with the lead officers and delivery groups.

Action

Amendments

- No of primary fires – remove Essex Probation as regional partner
- Re-offending rates – lead partner Essex Probation, lead officer Carol Parker
- Young offenders ETE remove lead officer as Ivor Harvey

Catherine Sackey

Action

To speak to Jay Mercer (Education) regarding taking on the position of champion for Reaching your Potential

Lucy Magill

Action

To work with Catherine Sackey and the lead officers to establish action plan

Michelle Cunningham

LPSA Funding (paper circulated)

Presented by Catherine Sackey

8.1.4

Overall allocation £400,000 this is made up of £160,000 Revenue and £230,000 Capital to be split over all the programme boards. To-date currently over subscribed criteria needs to be re-scored and the individual programme boards will need to come up with a list of their priority bids. (refer to paper circulated)

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Strategic board members felt due to lack of information they were unable to make a decision regarding the proposed bids.

Recommendation

Michelle Cunningham presents the list of LPSA funding bids to the Executive group for sign off
AGREED

Local Safeguarding Children's Board (LSCB) (verbal)

Presented by David Watts

8.2 He said 'issues have been identified concerning Domestic Violence and the effect this has on children'.

(DW) and (IH) are due to meet outside of today's meeting to discuss priority measures looking at blockages and the length of time taken dealing with domestic violence.

Action

To meet outside of today's meeting to discuss priority measures looking at blockages and the length of time taken dealing with domestic violence. Findings to come back to the next Strategic Board meeting in March 2009.

**Ivor Harvey
David Watts**

Non Government Organisation (NGO) Feedback

Presented by Jacqui Payne

8.3 The NGO group is now up and running and Ruth Juett has been invited to represent the voluntary sector of the NGO group along with herself at Strategic Board meetings.

Points Raised

Make stronger links with PCSO's, Police, Play Rangers and Play Network groups (JP) to make contact with Alan Cotgrove (Police)

Action

To send the details of comments raised by the South Ockendon Community Forum to Ivor Harvey (Police) and Lucy Magill (Council)

Jacquie Payne

(IH) suggested Jacquie sends any concerns she has before meetings takes place.

Delivering Safer Communities

9.0 Focus Partnership

Presented by Mike Ward

9.1 (MW) explained that Thurrock was primarily a focus partnership based upon the volume of crime and not Thurrock's performance.

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He said 'Go East was able to offer the Partnership any support it required and to please advise us of any issues the partnership may have'.

There is work currently going on between Go East and the Partnership such as the PPO review in the new year 2009 and working with Michelle C on the LAA indicators.

He advised Peter Pugh had been appointed the new Regional Director for Go East and introduced Ian Martin Go East's new Deputy Regional Director responsible for Safer Stronger Communities who attended today's meeting.

Ian Martin briefly explained his background and how the role of government office was changing.

A.O.B.

10.0

Action

To up-date the TCSP Strategic Board's terms of reference to reflect Federation of Small Businesses and Voluntary sector

Michelle Cunningham

Meeting Dates for 2009

This paper has been circulated

The date of the next meeting is 19th March 2009

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